



## GARWOOD POLICE DEPARTMENT 2019 YOUTH POLICE ACADEMY

August 5 - 11, 2019  
7:30 am - 3:00pm

- ❖ Available to Garwood students graduating 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> grades.

*Note: We will be admitting outside residents in to the youth academy program if the following requirements are met.*

1. Applicant meets the graduating grade requirement for academy enrollment
2. Applicant is a relative of a Garwood student (cousin, brother, sister, etc) who is also enrolled in the youth academy.

**A non resident, who is not relative of a Garwood student enrolled in the youth academy, will not be considered an eligible candidate.**

- ❖ Learn about the Garwood Police Department and other local, state and federal law enforcement agencies
- ❖ Receive basic instruction in police procedures, standard operations, criminal investigations, first responder (*first aid*) training.
- ❖ Demonstrations throughout the week by specialized law enforcement and first responder units, including : K-9, Union County Swat, Union County Hazmat, Bomb Squad and more.
- ❖ Daily physical training and team building exercises.
- ❖ Having Fun !!

**THE DEADLINE FOR APPLICATIONS IS June 7th 2019**  
**APPLICATIONS HANDED IN AFTER THE ABOVE DATE WILL NOT BE ACCEPTED**

The fee for the Academy is \$30.00

**Checks only** made payable to "The Borough of Garwood"

Enrollment will be on a first come first serve basis.

No late applications will be accepted.

Refunds will not be issued once the uniform order is placed

**Any questions please contact:**

Sgt. John Wright email: [jt-wright@garwood.org](mailto:jt-wright@garwood.org) phone: (908)789-1500

Sgt. PJ Lewis email: [p-lewis@garwood.org](mailto:p-lewis@garwood.org) phone: (908)789-1500



**Garwood Police Department  
Youth Academy  
August 5<sup>th</sup> – 11<sup>th</sup>, 2019**

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*Please fill out the following information to reserve a space in the up-coming Garwood Police Youth Academy. Applications must be filled out in its entirety. Please Print. **Applications are due no later than June 7, 2019 (no exceptions).** The fee for the academy is \$30.00. Please make checks payable to the "Borough of Garwood." Please, **NO CASH.***

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Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Parent Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_ Grade Entering in Fall 2018: \_\_\_\_\_

School: \_\_\_\_\_

Parent / Guardian's Name(s): \_\_\_\_\_

Parent's Work Phone: \_\_\_\_\_ Parent's Cell Phone: \_\_\_\_\_

Alternate Contact Phone: \_\_\_\_\_

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**Cadet Uniform Shirt Information**

T-Shirt Size (Check One): **Youth** Large \_\_\_\_\_ **Adult** Size: Small: \_\_\_\_\_ Medium: \_\_\_\_\_ Large: \_\_\_\_\_ X-Large: \_\_\_\_\_

Short Size (Check One): **Youth** Med \_\_\_\_\_ **Youth** Large \_\_\_\_\_ **Adult** Size: Small \_\_\_\_\_ Medium: \_\_\_\_\_ Large: \_\_\_\_\_ X-Large: \_\_\_\_\_

**Note: All Cadets will be issued two (2) Shirts, two (2) Shorts and one (1) baseball cap.  
Cadets are responsible to wear the listed uniform.  
Please provide accurate size for your child. T-shirt sizes cannot be changed once ordered.**

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Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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**Emergency Medical Information Form**

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Medical form must be filled out in its entirety. Please Print. Dependent on the applicant's past medical history, The Borough of Garwood maintains the right to request a doctor's note for participation in any and all physical activities. This must be submitted prior to the first day of the academy. Supplied information will only be used in the event of a medical emergency.

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Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

**Past Medical History:**

\_\_\_\_\_  
\_\_\_\_\_

**Other Pertinent History:**

\_\_\_\_\_  
\_\_\_\_\_

**Allergies:**

\_\_\_\_\_  
\_\_\_\_\_

**Medications:**

\_\_\_\_\_  
\_\_\_\_\_

Primary Care Physician: \_\_\_\_\_

Primary Care Physician Telephone: \_\_\_\_\_

Health Insurance Carrier: \_\_\_\_\_

Preferred Hospital: \_\_\_\_\_

**Emergency Contact Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_



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**Code of Conduct**

1. There will be no use and/or possession of tobacco products or drugs. Any student found to be in violation of this code will be immediately dismissed.
2. Students are required to arrive no later than 7:30 am. Students must be picked up no later than 3:15pm (unless the permission to walk/bike home form is signed).
3. Students are expected to adhere to academy rules and regulations.
4. Students are required to obey all orders of academy instructors and are not to leave the classroom without express permission of the instructor.
5. Should a student become ill or injured, he/she is to report immediately to an instructor.
6. Use of obscene, vulgar, or profane language will not be tolerated.
7. There will be no use of cell phones while at the youth academy. Cell phones will not be allowed on a cadets person while during academy hours. Cell phones will be stored in a cadets gear bag prior to arriving at the academy and they will not be allowed to use their cell phones until the conclusion of the academy day. In case of an emergency and a parent/guardian needs to get in contact with cadet, they may do so by contacting police headquarters.
8. Students will conduct themselves in a professional manner at all times.

**Dress Code:**

This academy has been developed to give each student the best possible learning experience. Therefore, it is necessary that students present themselves in a neat and well groomed manner. A uniform consisting of Ball Cap, Shorts, T-shirt, White Socks and Sneakers will be worn at all times. Hair must be neat and not a distraction to other students. Wearing of jewelry is prohibited. Bicycle helmets are required of all students who ride a bicycle or skateboard to the academy.

**Student Behavioral Contract:**

The purpose of this contract is to inform the undersigned student that he/she must comply with the provisions of the Garwood Police Youth Academy and to specific terms set forth in this contract. The student understands that due to the nature of this academy, there will be zero tolerance rules in effect. Undesirable conduct, such as horseplay or a violation of the student code of conduct, will result in immediate removal of the student from the academy. This contract is in effect for the safety of all students and to maintain discipline and order. This contract represents an agreement by the student that he/she received a copy of the Code of Conduct and the student agrees to adhere to this code at all times while at the academy.

Applicant Name: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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**Release of Liability Form**

I, \_\_\_\_\_ the undersigned Parent/Guardian of

\_\_\_\_\_, residing at \_\_\_\_\_

In Garwood New Jersey, do hereby give my son/daughter permission to attend the Garwood Police Department Youth Academy and in consideration of allowing him/her to participate in the above named program, I voluntarily and knowingly release and discharge the Youth Academy, Garwood Police Department, Borough of Garwood, facilities managers, and all instructors and participants in this program as well as all others who may be liable from all claims, present and future, known or unknown, in any manner arising out of his/her participation in the Garwood Police Department Youth Academy program. Participants will have the opportunity to be physically conditioned, including but not limited to daily physical training, and agility course; tour the Garwood Police Department and Garwood Recreation Complex; and will be viewing demonstrations from multiple county and federal agencies including, but not limited to Union County Swat, Union County Sheriff's Department Canine Unit, Union County Police Bomb Squad. Applicants will be held to an understanding of a paramilitary rank structure and the Code of Conduct set by the Garwood Police Department. If at any time a cadet receives an injury, or will not be participating in a scheduled event, the Garwood Police Department shall be contacted, via the main communications desk at (908)789-1500, at least two (2) hours prior to the scheduled arrival time so that a report may be filled. *Failure to comply may result in discharge of the cadet.*

*This hold harmless agreement is a testament to my understanding of the above evidenced by my signature below.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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**Photograph Release Form**

I grant the Garwood Police Department, its representatives, employees and/or their designee the right to take photographs of me and my property in connection with the Garwood Police Department Youth Academy. I authorize the Garwood Police Department, its assigns and transferees to copyright, use and publish the same in print and/ or electronically.

I agree that the Garwood Police Department may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising and Web content.

***I have read and understand the above:***

Applicants Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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**Permission To Walk/Bike Home**

I \_\_\_\_\_ (parent or guardian, please print) give my

Child \_\_\_\_\_ (juvenile's name) permission to walk or bike  
Home unsupervised at 3:00pm following dismissal from the Garwood Police Youth Academy from any of the  
following locations:

Garwood Police Headquarters 403 South Avenue, Garwood Recreation Complex 140 Myrtle Avenue, Unami  
Park East Street Garwood Entrance. If we do not have this slip, your child will not be released without  
authorized adult supervision.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Department Use Only  
Do Not Fill Out

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Application Complete:      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Initials: \_\_\_\_\_

E.M.I.F. Complete:      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Initials: \_\_\_\_\_

Liability Form Signed:      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Initials: \_\_\_\_\_

Code of Conduct:      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Initials: \_\_\_\_\_

Walk/Bike Home:      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Initials: \_\_\_\_\_

Photography Release:      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Initials: \_\_\_\_\_

Application Fee Paid:      Yes: \_\_\_\_\_      No: \_\_\_\_\_

Check# : \_\_\_\_\_

Signature of Officer Receiving Application: \_\_\_\_\_

Date: \_\_\_\_\_