



# **GARWOOD POLICE DEPARTMENT**

***Honor, Integrity, Service***

*An Accredited Law Enforcement Agency*

Phone 908-789-1500  
Fax 908-789-2804

403 South Avenue  
Garwood, New Jersey 07027

Chief of Police  
Jonathan J. Pridy  
Email [j-pridy@garwood.org](mailto:j-pridy@garwood.org)

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## **Application Process for Firearms Purchaser Identification Card and/or Handgun Purchase Permit**

### **Firearms Application & Registration System (FARS) Application Procedures for Applicants:**

Step 1: visit this website. You MUST enter the site address as follows:

[www.njportal.com/NJSP/fars](http://www.njportal.com/NJSP/fars)

Step 2: Garwood Police Department ORI # is NJ0200600

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer. When completing the application, you will need the email addresses of 2 reputable references. Your references can be family members.

Step 4: You MUST appear at your Police Department to PAY for your INITIAL FID Card and/or Pistol Purchase Permits UTILIZING A MONEY ORDER MADE OUT TO THE BOROUGH OF GARWOOD. Your investigator will contact you via email.

Your application WILL NOT be processed until you have PAID for the FID Card/Pistol Permits. Non-refundable payment is required to be made prior to the completion of the background as per NJAC 13:54-1.4.

\* You will be receiving automated email updates throughout this process.

\* Once your application is complete, the FARS system will email you the approved electronic FID card that you must print or screen shot. If you have been approved for pistol purchase permit you will receive a verification email from the FARS system. The permits are accessible through a licensed firearms dealer only (these permits are no longer issued in paper form).

\* Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.

\* The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references



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## **Application for a Permit to Carry a Handgun:**

You MUST have a firearms ID card PRIOR TO APPLYING for a Permit to Carry.

To apply for a Permit to Carry:

Step 1: Visit the website [www.njportal.com/NJSP/ConcealedCarry](http://www.njportal.com/NJSP/ConcealedCarry) (opens in a new tab)

Step 2: When you log on, you must enter the Garwood Police Department ORI# NJ0200600

Step 3: Complete the online application. You must complete the application using a smartphone, mobile device, laptop, or desktop computer. If you have any questions, please visit the the NJSP Concealed Carry Permits Help website at

<https://appengine.egov.com/apps/nj/njsp/concealedcarryhelp>.

\*\* A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL. The New Jersey State Police website provides information on the New Jersey firearms laws, transportation of firearms, and frequently asked questions. The site can be found by following this link: [www.njsp.org/firearms](http://www.njsp.org/firearms)

\*\* THE REQUIRED WRITTEN FIREARMS QUALIFICATION, IN ACCORDANCE WITH N.J.A.C. 13:54-2.4(B), CAN BE OBTAINED AT MOST FIREARM RANGES THROUGHOUT THE STATE.

Permit To Carry Training Guidelines and Regulations:

<https://files.constantcontact.com/968adeca001/26506ceb-102b-456f-96c6-4c123ee5d70e.pdf>

<https://files.constantcontact.com/968adeca001/0116572e-d545-4653-a9c6-4a591cf355c9.pdf>

The United States Bureau of Alcohol, tobacco, and Explosives provide additional information on Federal Firearms and explosive laws via the following link: [www.atf.gov/questions-and-answers](http://www.atf.gov/questions-and-answers)

Retired Law Enforcement Officer Program (RPO):

<https://nj.gov/njsp/firearms/rpo.shtml>